



PLEASE SEND APPLICATIONS TO:

Hove College Stuart House, 48 Cromwell Road, Brighton & Hove, East Sussex BN3 3ER, UK Tel: +44 (0)1273 772577 E-mail: courses@hovecollege.com www.hovecollege.com

Private Further Education Hove College Certification No: 068 Educational Oversight 2012 educationaloversight.co.uk/088

# APPLICATION FOR EVENING COURSE ENROLMENT

Please complete in BLOCK LETTERS

## PERSONAL DETAILS

Your name \_\_\_\_\_  
First Name Second Names (if any) Family Name

Postal Address \_\_\_\_\_  
Postcode \_\_\_\_\_

Tel/Mobile \_\_\_\_\_ E-mail \_\_\_\_\_

Nationality \_\_\_\_\_ Sex \_\_\_\_\_ Date of Birth \_\_\_\_\_

How did you hear of us?  Friend  Representative  Web  Advertisement (List publication) \_\_\_\_\_

## COURSE DETAILS

I would like to enrol on the following course:

- Adobe Photoshop (9 weeks)  Web Design (9 weeks)
- Adobe Illustrator (9 weeks)  Social Media Marketing (9 weeks)
- Adobe InDesign (9 weeks)

Your preferred start date \_\_\_\_\_

## EMPLOYMENT

Please give brief details of your recent employment history (if any) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## IMPORTANT ENROLMENT INFORMATION

- We ask for payment of full fees and charges one week before the course start date.
- All applications will require a non-refundable deposit of £100 to secure a place on the course.
- You may cancel a course up to 28 days prior to the start date. (Where an enrolment occurs less than 28 days before the start of the course, cancellation may only be made within 3 working days of the enrolment date). Thereafter, cancellation will entail payment of 50% of the full course fee. Courses may not be cancelled once started.

**Hove College Bank Details**  
Account Name: Hove College  
Bank Address: Bank of Scotland, 300 Lawnmarket, Royal Mile, Edinburgh, EH1 2PH  
Account Number: 06045227  
Sort Code: 12-12-68  
SWIFT BIC: BOFSGB21248  
IBAN: GB28 BOFS 1212 6806045227  
Please always quote the student's name.

### DATA PROTECTION AND PRIVACY NOTICE

Data collected via this form represents the minimum we require to process your application. The data will be kept in secure storage and will not be shared with any third party unless directly requested by yourself. Should you not enrol on your course, this data will be destroyed.

## ACCEPTANCE

I understand and agree to all the above conditions. I also consent to my data being processed as outlined in the data protection and privacy notice.

Signed \_\_\_\_\_ Date \_\_\_\_\_